



# MAMUN AGRO PRODUCTS LIMITED

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## NOTICE OF THE 20TH ANNUAL GENERAL MEETING

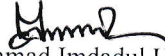
Dated: December 05, 2022

Notice is hereby given that the **20<sup>th</sup> Annual General Meeting (AGM)** of **MAMUN AGRO PRODUCTS LTD.** will be held on Thursday, December 22, 2022 at 11.00 A.M. The AGM will be held virtually by using Digital Platform to transact the following business:

### AGENDA

1. To received, consider and adopt the Directors' Report and approve the Auditors' Report and Financial Statements for the year 2021-2022.
2. To approve the dividend for the year ended 30<sup>th</sup> June, 2022 as recommended by the Board of Directors.
3. to elect/re-elect/resign of directors and appointment/re-appointment of Director & MD's remuneration as per terms of the relevant provision.
4. To appoint the Auditors of the company for the year 2022-2023.
5. To discuss about QIO fund utilization proceeds.
6. To transact any other business with permission of the Chair.

By order of the Board

  
Muhammad Imdadul Haque  
Company Secretary

### Notes:

1. The Shareholders whose name will be appeared in the share register of the company or in the depository register on the record date, i.e., November 15, 2022 will be entitled to attend the AGM and to receive the dividend.
2. The member will be able to submit their question/comments and vote electronically 24 hours before commencement of the AGM and during the AGM. For logging into the system, the members need to put their 16 digit Beneficial Owner (BO) ID number and other credential as proof of their identity by visiting the link (<https://mamunagro2022agm.digitalagmbd.net>). The link also sent/be sent to the email addresses of the respective shareholders and available in the website of the company i.e. [www.mamunagroproducts.com](http://www.mamunagroproducts.com).
3. The detailed procedures to participate in the virtual meeting and Frequently Asked Questions (FAQs) have been published in the Company's website at [www.mamunagroproducts.com](http://www.mamunagroproducts.com)
4. A member entitled to attend and vote at the Annual General Meeting may appoint a proxy to attend the meeting and vote thereat on his/her behalf. The Proxy Form duly completed, must be affixed with a revenue stamps of BDT 20/- and deposited at registered office not later than 48 hours before the time of holding the meeting.
5. Pursuant to the Bangladesh Securities & Exchange Commission (BSEC) Notification No. BSEC/CMRRCD/2006-158/208/Admin/81 dated 20 June 2018, the soft copy of the Annual Report- 2022 is being sent to the email addresses of the members available in their Beneficiary Owner accounts maintained with Depository. The Members are requested to update their respective email address, mobile number & BO IDs with 12-Digit Taxpayer's Identification Number (e-TIN) and address through their Depository Participant (DP). The soft copy of the Annual Report will also be available on the Company's website at [www.mamunagroproducts.com](http://www.mamunagroproducts.com)